

Safeguarding Children Record of Concern – August 21

Record of Concern – DAaRT Officer please complete and send to office within 3 working days of the incident (unless agreed otherwise with Safeguarding Officer)

Young Person's initials:		Age:	
Time and Date of Incident:		Time and Date reported. To whom?	
DAaRT Officer name and contact details:			
Location and context of Incident:			
Name and address of Witnesses:			

Child's non verbal behaviour:

Child's verbal comments – Child's own words:

Visible injuries or marks:

None

Immediate/ post session action taken:	
Response of school – including any follow up action agreed:	

Parents informed/to be informed, when, how and by whom:		
Does anyone else need to be informed, when, how and by whom:		
Details of discussion with LEC OSL		
Final Outcome:	<hr/>	

Signed DAaRT Officer Date: ___ / ___ / ___

Signed LEC OSL..... Date: ___ / ___ / ___